

OPEN REGISTRATION POLICY AND PROCEDURE

REGISTRATION DAY 2010: FEB. 1st

In the past, due to overwhelming interest in our Early Childhood Education Ministry Program, parents waited out in the early morning cold of February to secure a spot for their child. We desire to eliminate this inconvenience and make registration a fair and comfortable experience for all.

The following summarizes the procedure we will use:

Beginning at 8:30am on February 1st, the front doors at King of Kings will be opened and those who wish to register a student(s) will randomly draw numbers. At 9:00am we will stop drawing numbers and will begin processing applications in numerical order starting with #1. After 9:00am, anyone who comes to register will receive a letter (A, B, C, D, etc). Once all numbered registrations have been processed, the persons holding letters will be called in A-B-C order.

At registration, you will be able to process your own child(ren)'s application(s). However, if you bring a friend's application, you **MUST DRAW** a separate number for them.

PLEASE NOTE: You will **NOT** be permitted to begin a "priority list" on the front door or draw a number before 8:30am on February 1st. Any necessary deviations from this procedure will be at the discretion of the Early Childhood Education Ministries Director in cooperation with the Chairman of the School Board.

Thank you for your interest in King of Kings Early Childhood Education Ministries! We look forward to sharing the love of Jesus with your precious child.

The Early Childhood Education Ministries School Board
King of Kings Lutheran Church